



2010 PARTICIPATION CONTRACT

2009 Showcase of Remodeled Homes

Saturday, October 2: 12 noon – 6 pm

Sunday, October 3: 12 noon – 6 pm

1. The Remodeler shall open his/her project to the public during the following Showcase of Remodeled Homes dates and hours:
 - a. Saturday, October 2, 2010: 12:00 pm to 6:00 pm
 - b. Sunday, October 3, 2010: 12:00 pm to 6:00 pm

2. Remodeler must submit the following materials at the time of submission:
 - a. Signed Remodelers Contract
 - b. Magazine Layout Form
 - c. Home Owner's Contract
 - d. Insurance Certificate, \$1 million liability, showing the HBAGTA as an added insured
 - e. Copy of current Michigan Builder's License
 - f. Entry Fee Schedule:
 - Early Bird: \$650 – register and pay by August 16, 2010
 - Regular Deadline: \$750 – register and pay by September 3, 2010

3. The remodeling project must have been completed between January 1, 2007 and October 1, 2010 and must constitute renovation that showcases a change in shape, form or function. The tour is intended to showcase Residential projects; however, with approval of the Showcase of Remodeled Homes Committee, light commercial project may be approved for entry.

4. The Remodeler agrees to adhere to the goals of the Showcase of Remodeled Homes which are: increase exposure; promote a professional image and increase interest in remodeling existing homes; and showcase the quality of workmanship of our Association members.

5. The Remodeler agrees to provide adequate staff and site management to ensure that at no time during the Showcase of Remodeled Homes hours will any members of the general public be left unsupervised in any area of the homeowner's property.

6. The Remodeler will be limited to two projects in any one Showcase of Remodeled Homes. Additional entries are subject to review and approval by the Showcase of Remodeled Homes Steering Committee.

7. The Remodeler agrees not to open the home to the public prior to the Showcase of Remodeled Homes.

8. The Remodeler agrees to provide a Certificate of Insurance that shows a \$1,000,000 of general liability coverage and to include the Home

Builders Association of the Grand Traverse Area as added insured on this policy during the Showcase.

9. Remodeler agrees to abide by the following presentation and performance standards:
 - a. Presentation shall not include any promotion or sales of products or services unrelated to the Home Builders Association of the Grand Traverse Area
 - b. Remodeler is to notify all neighbors in the immediate area of the home being shown, who may be affected by Showcase traffic, at least three (3) days prior to event.
 - c. Directional signs provided by the HBAGTA are to be distributed and displayed in such a manner as to facilitate easy location of the site. The provided house sign is to be displayed prominently in front of the project home. Remodeler is responsible for the return of all signage by October 9, 2010.
 - d. The Remodeler is responsible for obtaining approvals for any and all permits for placement of signs if required by local ordinance.
 - e. All areas of the home being shown, including yard areas where traffic will exist, are to be kept clean and presentable during all show hours, and are to be left in the same state after Showcase is over.
 - f. All participants are encouraged to give credit to any professional designers who contributed significantly to the project.
10. Each participating Remodeler will be given 10 complimentary tickets. Additional tickets to give to clients are available for half of face value each. The remodeler may purchase an unlimited number of discount tickets (which will be stamped "COMPLIMENTARY"). Discount tickets are **NOT** refundable
11. The Remodeler may withdraw from Showcase participation on or before September 3, 2010. There will be **NO REFUNDS** after September 3, 2010.
12. The Board of Directors of the HBAGTA upon recommendation of the Showcase of Remodeled Homes Committee reserves the right to sanction a Remodeler from future Showcase participation in the event that said Remodeler violates the outlined rules and regulations, or violates the HBAGTA Code of Ethics.

I have read all of the rules and regulations and agree to adhere to them.

Signature of Qualified Agent

Date



HOME OWNER'S CONTRACT

2010 Showcase of Remodeled Homes

Saturday, October 2: 12 noon – 6 pm

Sunday, October 3: 12 noon – 6 pm

I hereby agree to allow my home to be entered in the 2010 Showcase of Remodeled Homes.

I understand that my home will be open to the general public on the following dates and hours:

- October 2, 2010 – 12:00 pm to 6:00 pm
- October 3, 2010 – 12:00 pm to 6:00 pm

I will permit the following Builder/Remodeler to supervise my house during the above listed hours:

Name of Remodeler: _____

I entrust him/her to provide adequate staff and management for the Showcase of Remodeled Homes to ensure that at no time will any member of the general public be left unsupervised in any area of my house and/or property.

I verify that my remodeling job was completed after January 1, 2007 and is the work of the Remodeler noted above.

I have read the Showcase of Remodeled Homes Contract with the HBAGTA and understand the responsibilities and obligations of the Remodeler.

I understand that liability insurance coverage will be provided by the Remodeler and I release the HBAGTA from any form of liability.

Signed: _____ **Date:** _____

Print Name: _____

Address: _____

Accepted for HBAGTA: _____



3040 Sunset Lane
 Traverse City, MI 49684
 231.946.2305
 800.422.5166
 Fax: 231.946.1051
 www.hbagta.com



2010 DOCUMENT SUBMISSION

2010 Showcase of Remodeled Homes

Saturday, October 2: 12 noon – 6 pm

Sunday, October 3: 12 noon – 6 pm

DOCUMENTATION SUBMISSION CHECKLIST

DOCUMENT	DUE DATE
_____ Project Entry Information - Completed	September 4, 2010
_____ Showcase Contract with Check - Signed	September 4, 2010
_____ Homeowners Contract – Signed	September 4, 2010
_____ Insurance Certificate - \$1,000,000 Umbrella	September 4, 2010
_____ Directional Signs – Complete Form	September 4, 2010
_____ Photographs – Before & After of Project	September 4, 2010

DOCUMENTATION COMPLETE: _____

APPROVED: _____

DATE: _____



3040 Sunset Lane
Traverse City, MI 49684
231.946.2305
800.422.5166
Fax: 231.946.1051
www.hbagta.com



MAP INFORMATION

2010 Showcase of Remodeled Homes
Saturday, October 2: 12 noon – 6 pm
Sunday, October 3: 12 noon – 6 pm

DRIVING DIRECTIONS TO PROJECT LOCATION:

Briefly describe how to drive to your project location using common landmarks and streets.

MAP:

Please sketch a map to your project noting nearby major streets.



3040 Sunset Lane
Traverse City, MI 49684
231.946.2305
800.422.5166
Fax: 231.946.1051
www.hbagta.com



DIRECTIONAL SIGNS

2010 Showcase of Remodeled Homes
Saturday, October 2: 12 noon – 6 pm
Sunday, October 3: 12 noon – 6 pm

Directional signs are to be used in the neighborhood to help people find your project. Please indicate the number of signs you need.

Six (6) signs are included with entry fees. Additional signs may be requested for use during the Showcase of Remodeled Homes.

_____ Right Turn Signs

_____ Left Turn Signs

_____ Straight Arrow Signs

_____ Total Signs Needed

Date Completed: _____

HBAGTA: _____



HOME
BUILDERS
ASSOCIATION

GRAND TRAVERSE AREA, INC.

3040 Sunset Lane
Traverse City, MI 49684
231.946.2305
800.422.5166
Fax: 231.946.1051
www.hbagta.com



GUIDE PAGE LAYOUT FORM

2010 Showcase of Remodeled Homes
Saturday, October 2: 12 noon – 6 pm
Sunday, October 3: 12 noon – 6 pm

Limitations: 150 word limit for EACH description.

Note: The HBAGTA reserves the right to edit the descriptions provided.

About Your Company:

About Your Project:



3040 Sunset Lane
Traverse City, MI 49684
231.946.2305
800.422.5166
Fax: 231.946.1051
www.hbagta.com



PHOTO SUBMISSION CRITERIA

2010 Showcase of Remodeled Homes
Saturday, October 2: 12 noon – 6 pm
Sunday, October 3: 12 noon – 6 pm

- “Before” and “After” photos of your remodeling project should be submitted to the HBAGTA in an electronic format to kerry@hbagta.com.
- These photos will be utilized in HBAGTA promotional publications, on the web site and in the Showcase of Remodeled Homes Guide
- Before and After Photo’s (if available) will be added to your Remodel Project listing in the Showcase Guide for no additional fees. These photos, along with your project description will comprise of a full color page display in the Showcase Guide.

PHOTO DESCRIPTIONS:

Photo #1:

Before After

Photo #2:

Before After

Additional Photos:



3040 Sunset Lane
Traverse City, MI 49684
231.946.2305
800.422.5166
Fax: 231.946.1051
www.hbagta.com

FALL
*Showcase of
Remodeled Homes*

Home Builders Association of the Grand Traverse Area, Inc.
2010 Showcase of Remodeled Homes

PARTICIPATION RULES

1. I understand that "Before and After" photos of my project must be submitted to the HBAGTA in an electronic format by September 4, 2010. These will appear in a special publication for the Showcase of Remodeled Homes. It will also be posted on the HBAGTA Web Site.
2. I agree that my project(s) started after January 1, 2007 and will be completed by September 3, 2010. The project(s) entered constitute a change in shape, form or function of a residence and has not been in a prior Showcase of Remodeled Homes or other home tour.
3. I understand that I will provide at least two (2) people to staff the remodeled area(s) or have a tour system in place for the full hours and dates of the 2009 Showcase of Remodeled Homes.
4. I understand that if I withdraw from the Showcase of Remodeled Homes after the September 3, 2010 deadline or if I do not open my entry by the opening day and time of the Showcase, my entry fee will be immediately forfeited to the HBAGTA and the privilege of participating in future Showcase of Remodeled Homes may be revoked for as long as two (2) years.



GRAND TRAVERSE AREA, INC.