



NEW MEMBER ENROLLMENT FORM - 2010

3040 Sunset Lane, Traverse City, MI 49684
 (231) 946-2305 (800) 422-5166 Fax (231) 946-1051

Member Classification: Builder Associate

Company Name: _____ **Type:** Corp/LLC DBA Sole

Applicant Name - 1 name per Company: _____ *Primary contact is Master Member*

Phone: () _____ **Cell:** () _____ **Fax:** () _____

Email: _____ **Website:** _____

Business Address - no PO Boxes: _____ *Add PO Box and Home below*

City: _____ **State:** _____ **County:** _____ **Zip:** _____ -

Fed ID or Social Security Number: _____ **Commercial Contractor:** YES NO

Builder/M & A/Contractor License Number*: _____ **copy of license(s) must be attached*

If Corporation/Name of Qualifying Officer: _____ **License Number of QO*:** _____

Home/Mailing Address : _____
City: _____ **State:** _____ **Zip:** _____ -
Phone: () _____ **Cell:** () _____ **Fax:** () _____

PLEASE COMPLETE - Membership Classification - Refer to codes on reverse side

Primary Activity: _____ **Secondary Activity:** _____ **Tertiary*:** _____ **Title**:** _____
\$ Volume: _____ **# of Employees:** _____ **Units:** _____
 * For Associate Members, if Code Z is used for Business Activity, please explain: _____

 ** If Code 8 is used for title, please specify: _____

List three (3) business references - all information must be complete :

Name:	_____	_____	_____
Address:	_____	_____	_____
City/Zip:	_____	_____	_____
Phone:	_____	_____	_____
Contact:	_____	_____	_____

The applicant certifies that the foregoing statements are correct and agrees, if approved, that the Applicant will be governed by the Code of Ethics and Bylaws of the Home Builders Association of the Grand Traverse Area, Inc. for the duration of the Applicants Membership. Applicant further agrees to promote the objectives of the Association to the best of their ability. The Applicant also agrees that when they withdraw from membership in the Association they shall pay all dues and indebtedness due the Association and discontinue using the organization's logos or insignias. Applicant acknowledges that all dues paid are non-refundable

Dues - Submit with completed application	
Associate/Builder:	\$395.00
Registration Fee:	\$25.00
Total	\$420.00
Optional:	
Support Member*:	\$40.00
<i>*requires separate application</i>	
Total Optional Dues:	_____
Total Due	_____

_____		<i>Applicant Signature</i>	<i>Date</i>
VISA/MC#	V-Code #	Exp: /	
\$			
<i>Check #</i>	<i>Amount</i>	<i>HBA Staff</i>	
<i>Please indicate which HBAGTA member encouraged your membership</i>	_____		
	<i>Sponsor Name</i>		
<i>Office Use Only</i>	_____		
	<i>Sponsor Company</i>		
<i>NAHB Co. ID#:</i>		_____	
<i>NAHB Personal ID#:</i>		_____	

Effective January 14, 2010

Application must be filled out completely to be considered for membership.

NAHB Membership Codes

Business Activity Codes:

Enter the member's primary, secondary, and tertiary business activities in the area provided on the HBA GTA Membership Enrollment form. If code Z is used for Associate members please specify activity on the enrollment form where indicated.

Builder Member Activity Codes	Associate Member Activity Codes	Subcontractors and Specialty Trade Contractors
A Single Family Spec/Tract Building	L Accounting	W1 Carpentry Work
B1 Single Family General Contracting	M1 Architecture	W2 Electrical Work
B2 Single Family Custom Building	M2 Engineering	W3 Masonry, Stone Work, Tile Setting, Plastering
C Multifamily Building (Condo/Coop Units)	M3 Planner or Designer	W4 Landscaping
D Multifamily Building/Ownership (Rental)	N Legal Services	W5 Plumbing, Heating and Air Conditioning
E Multifamily General Contracting	O Computer Products and Services	W6 Roofing, Siding and Sheet Metal Work
F Remodeling - Residential	P1 Commercial Banking/Thrift Institution	W7 Painting and Paper Hanging
G Remodeling - Commercial	P2 Mortgage Banking	W8 Floor Laying and Other Floor Work
H Commercial Building (Own Account)	Q Insurance or Title Company	W9 Concrete Work
I Commercial General Contracting	R Marketing, Advertising or Public Relations	WA Excavation Work
J Land Development	S Building Material Manufacturing	WC Land Surveyor
K Manufacturing of Modular/Panelized/Log Homes	T Property Management	WD Security Systems
	U Real Estate	
	Y Utilities	
	Z Other (<i>Specify</i>):	

Wholesale Dealers/Distributors

- X1** Appliances
- X2** Building Materials/Lumber
- X3** Floor Coverings
- X4** Paint/Wall Coverings
- X5** Other Wholesale Dealership

Retail Dealers/Distributors

- V1** Appliances
- V2** Building Materials/Lumber
- V3** Floor Coverings
- V4** Paint/Wall Coverings
- V5** Other Retail Dealership

Annual Dollar Volume:

Enter the member's approximate annual volume of new residential construction/development

- | | | |
|-----------------------------|--------------------------------|------------------------------|
| 1 - Under \$500, 000 | 3 - \$1 million to \$4,999,999 | 5 - \$10 million or over |
| 2 - \$500, 000 to \$999,000 | 4 - \$5 million to \$9,999,999 | 6 - No construction activity |

Annual number of residential dwelling units built in the past 12 months:

Enter the member's approximate number of units built using the following codes:

- | | | |
|-------------------|---------------|----------------|
| 1 - 0 Units | 3 - 11 to 25 | 5 - 101 to 500 |
| 2 - 1 to 10 Units | 4 - 26 to 100 | 6 - over 500 |

Total Paid Employees:

Enter the total number of employees in the space provided - Including the applicant - cannot be "0"

Business Title:

Enter the code that best describes the member's business title, using the following codes:

- | | |
|---|-------------------------------------|
| 1 - President | 5 - Architect, Designer or Engineer |
| 2 - VP/General Manager | 6 - Financial Manager/Director |
| 3 - Construction Superintendent | 7 - Owner, Principal or Partner |
| 4 - Sale and Marketing Manager/Director | 8 - Other (<i>Specify</i>): _____ |

Code of Ethics

Our paramount responsibility is to our customers, our community and our country
Honesty is our business policy

High standards of health safety and sanitation shall be built into every home
Members shall deal fairly with their respective employees, sub contractors and supplier:
As members of a progressive industry, we encourage research to develop new materials, new building techniques, new building equipment and improved methods of home financing, to the end that every home
All sound legislative proposals affecting our industry and the people we serve shall have our informed and vigorous support.

We hold inviolate the free enterprise system and the American way of life
We pledge our support to our associates, our local, state and national associations and all related industries concerned with the preservation of legitimate rights and freedoms.

We assume these responsibilities freely and solemnly, mindful that they are part of our obligation as members of the Home Builders Association of the Grand Traverse Area, Inc.

Adopted with unanimous consent by the Board of Directors of the Home Builders Association of the Grand Traverse Area, Inc. this 19th day of January, 1970.